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Current Chapter Standing Rules (with strike-out of text that is proposed for changing)	Proposed changes in text in red	Rationale for changes
<p style="text-align: center;">Article I NAME</p> <p>Section 1 Name</p> <p>1.1 The name of this Chapter is the American Massage Therapy Association-Virginia Chapter. The name may be abbreviated AMTA-VA Chapter.</p>	<p style="text-align: center;">Article I NAME</p> <p>Section 1 Name</p> <p>1.1 The name of this Chapter is the American Massage Therapy Association-Virginia Chapter. The name may be abbreviated AMTA-VA Chapter.</p>	
<p style="text-align: center;">Article II CHAPTER OFFICERS</p> <p>Section 1. The elected officers shall be</p> <ul style="list-style-type: none"> A. President B. First Vice President C. Second Vice President D. Third Vice President E. Secretary F. Treasurer G. Immediate Past President H. Unit Presidents <p>Section 2. Appointed Chairs shall consist of but are not limited to:</p> <ul style="list-style-type: none"> A. Legislative Chair B. Membership Chair C. Newsletter Chair D. Public relations Chair 	<p style="text-align: center;">Article II CHAPTER OFFICERS</p> <p>Section 1. The elected officers shall be</p> <ul style="list-style-type: none"> A. President B. First Vice President C. Second Vice President D. Third Vice President E. Secretary F. Treasurer G. Immediate Past President <p>Section 2. Appointed Chairs shall consist of but are not limited to:</p> <ul style="list-style-type: none"> A. Legislative Chair B. Membership Chair C. Newsletter Chair D. Public relations Chair 	<p>Propose the elimination of Unit Presidents as members of the Board.</p> <p>Rationale: Three units have no officers and are not active. One of the three remaining units does not have a robust officer structure. That leaves only two Units, Northern Virginia and Piedmont, with robust structures.</p> <p>The Board quorum consists of a majority of the Board. Currently there are 13 board positions (officers and 6 unit presidents). To have a quorum requires that 7 members be present for Board meetings. Maintaining a quorum with only one active Unit is, at times, difficult.</p> <p>In addition, there is an expense associated with the additional board members, if they are active. Removing six will decrease the potential expenses to the Chapter.</p> <p>We are aware that the “unit” structure is not used uniformly throughout the AMTA chapters. We’d like to use this next year as a planning</p>

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		year to determine which change(s) in structure might involve more members regionally and meet member needs.
<p style="text-align: center;">Article III Chapter Board of Directors</p> <p>Section 1 The elected members of the Chapter Board of Directors shall be:</p> <ul style="list-style-type: none"> A. President B. First Vice President C. Second Vice President D. Third Vice President E. Secretary F. Treasurer G. Immediate Past President H. Unit Presidents <p>Section 2 Dues Reimbursement</p> <p>2.1 The elected members of the Chapter Board of Directors will have their AMTA National dues reimbursed annually by the Chapter providing they fulfill their responsibilities, including attending Board of Directors meetings and annual Leadership Training.</p> <p>2.2 Leadership Training is provided by the Chapter, National AMTA, or a program approved by the Chapter Board of Directors (minimum 4 hours)</p> <p>2.3 Half of dues are reimbursed in May and half in October.</p> <p>2.4 Appointed Committee Chairs shall hold non-voting positions on the Board of Directors and</p>	<p style="text-align: center;">Article III Chapter Board of Directors</p> <p>Section 1 The elected members of the Chapter Board of Directors shall be:</p> <ul style="list-style-type: none"> A. President B. First Vice President C. Second Vice President D. Third Vice President E. Secretary F. Treasurer G. Immediate Past President <p>Section 2 Dues Reimbursement</p> <p>2.1 The elected members of the Chapter Board of Directors will have their AMTA National dues reimbursed annually by the Chapter providing they fulfill their responsibilities, including attending Board of Directors meetings and annual Leadership Training.</p> <p>2.2 Leadership Training is provided by the Chapter, National AMTA, or a program approved by the Chapter Board of Directors (minimum 3 hours)</p> <p>2.3 Half of dues are reimbursed in May and half in October.</p> <p>2.4 Appointed Committee Chairs shall hold non-voting positions on the Board of Directors and</p>	<p>Deletion of Article III, Section 1, H is consistent with Article II, Section 1. See rationale above.</p> <p>Leadership training at national convention has only been three hours. Makes language consistent with national requirement.</p>

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<p>may be directly responsible to a Vice President for supervision and transfer of information. The Chapter Board may choose to reimburse the dues of Committee Chairs and other appointed positions based on the contribution and level of commitment made by the appointee.</p> <p>Section 3 Chapter Board Meetings</p> <p>3.1 Chapter Board of Directors shall meet a minimum of six (6) times a year. 3.2 The President may set special meetings with seven (7) days prior notice in writing. 3.3 All Board meetings shall be open to the membership with the understanding that there is no voice or vote by non-Board members.</p>	<p>may be directly responsible to a Vice President for supervision and transfer of information. The Chapter Board may choose to reimburse the dues of Committee Chairs and other appointed positions based on the contribution and level of commitment made by the appointee.</p> <p>Section 3 Chapter Board Meetings</p> <p>3.1 Chapter Board of Directors shall meet a minimum of six (6) times a year. 3.2 Meetings may be either face-to-face or via conference call. Two Board meetings must be face-to-face. 3.3 The President may set special meetings with seven (7) days prior notice in writing. 3.4 All Board meetings shall be open to the membership with the understanding that there is no voice or vote by non-Board members.</p>	<p>Provides for conference call meetings that are not explicitly permitted in the current Standing Rules. To be aligned with national bylaws two meetings must be face-to-face.</p> <p>Other subsections re-numbered accordingly.</p>
<p style="text-align: center;">Article IV Chapter Annual Meetings</p> <p>Section 1 Chapter Meeting Guidelines</p> <p>1.1 AMTA-VA Chapter shall hold a minimum of one (1) meeting annually. Continuing education may be offered at the Chapter meeting.</p>	<p style="text-align: center;">Article IV Chapter Annual Meetings</p> <p>Section 1 Chapter Meeting Guidelines</p> <p>1.1 AMTA-VA Chapter shall hold a minimum of one (1) meeting annually. Continuing education may be offered at the Chapter meeting.</p>	<p>No change</p>
<p style="text-align: center;">Article V Nominations and elections</p> <p>Section 1 Guidelines</p> <p>4.4 Newly elected officers will take office on</p>	<p style="text-align: center;">Article V Nominations and elections</p> <p>Section 1 Guidelines</p> <p>1.1 Newly elected officers will take office at the</p>	<p>Change in timing for taking office for the new</p>

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<p>January 1 of the upcoming year. The period from election to January will be used as mentoring period for the new officers.</p> <p>1.2 Chapter elections shall be conducted at a Chapter annual meeting.</p> <p>1.3 Nominees for Chapter President must have a minimum of twelve months of experience serving as a voting member on an AMTA Board or Committee or as an officer on another non-profit Board of Directors.</p>	<p>annual meeting.</p> <p>1.2 Chapter elections shall be conducted at a Chapter annual meeting.</p> <p>1.3 Nominees for Chapter President must have a minimum of twelve months of experience serving as a voting member on an AMTA Board or Committee or as an officer on another non-profit Board of Directors.</p>	<p>officers reflects current practice and requirement of National AMTA.</p>
<p style="text-align: center;">Article VI Units</p> <p>Section 1 Formation of new units</p> <p>1.1 A local unit of the AMTA-VA Chapter may be formed or maintained in any area where twenty or more professional members reside or work.</p> <p>1.2 The Chapter Board of Directors shall determine the boundary of such a unit.</p> <p>1.3 Members intending to form a new unit in their area shall announce to the Chapter Board of Directors their intention in writing. The letter of intention to form a new unit must include the signatures of at least four (4) professional members residing or working within the proposed new unit who state their willingness to be appointed officers of the new unit, until regular elections are held, in accordance with Chapter Standing Rules.</p> <p>Section 2 Unit Guidelines</p>		<p>We propose the deletion of Article VI in its entirety.</p> <p>In this year of transition as the Board deliberates the most effective structure for the Chapter, we propose the elimination of the requirement of formal Units. With no elections of Unit officers taking place at the annual meeting, there will be no need for an Article that describes any sub-structure below the Board level.</p> <p>That said, should the Standing Rules be adopted by the Board and sent to National for approval, procedures will need to be put in place by the Board to reimburse Chapter activities held outside the Board level.</p>

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<p>2.1 Units shall not have standing rules but shall function in accordance with national Bylaws and AMTA-VA standing rules. 2.2 A unit may not enter into any legal contract. 2.3 All concerns or requests of a unit to National AMTA will be made through the Chapter.</p> <p>Section 3 Unit meetings</p> <p>3.1 There will be a minimum of four (4) unit meetings per year to discuss business pertaining to the massage therapy profession, or to hold workshops for the benefit and/or education of the membership. 3.2 The unit board members of meeting planning committees shall determine the time and place for its meetings.</p> <p>Section 4 Unit officers and elections</p> <p>4.1 Any AMTA professional member of a unit may hold unit office. 4.2 The elected officers of a unit shall be: A. President B. Vice President C. Secretary D. Treasurer (Secretary and Treasurer may be combined into one (1) office, at the direction of the unit board). 4.3 Unit elections shall be held in conjunction with Chapter elections, and the terms of unit officers shall be the same as those for corresponding Chapter officers. 4.4 Unit officers shall take office at the same time</p>		

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<p>as Chapter officers.</p> <p>Section 5 Unit income and finances</p> <p>5.1 Units requesting funding from the Chapter shall submit by U.S. mail the following documents to the Chapter Treasurer by April 1:</p> <ul style="list-style-type: none"> A. Unit income and expense report, as provided to the Chapter Treasurer B. Proposed unit budget for current fiscal year C. Current unit bank balance D. Total amount requested from the Chapter for the coming year. <p>5.2 Chapter Treasurer shall prepare a written report for each Board member to include the above listed documentation for any unit requesting funds from the Chapter.</p> <p>5.3 Chapter Treasurer shall insure that this written report is disseminated to each Board member as an agenda item prior to the next meeting.</p> <p>5.4 The Chapter Board of Directors shall review each set of documents at their next Board meeting and release funds to each unit based on financial need at the Board's discretion.</p> <p>5.5 Units may hold fundraising events to increase their treasuries.</p> <p>Section 5 Unit Termination</p> <p>6.1 Any unit shall be a candidate for termination by the Chapter Board of Directors if they have held no meetings for one (1) year and no members express interest in being candidates for the unit board.</p> <p>6.2 Termination shall be made at the discretion of</p>		

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<p>the Chapter Board of Directors.</p>		
<p>Article VII Structure of the Standing Rules</p> <p>Section 7 Organization 7.1 The organizational structure of the AMTA Virginia Chapter Standing Rules shall be in an outline form with left-justified numbered sections (Section 4), left-justified subsections with decimal numbers (Section 7, 6, etc.) and indented section and subsection elements identify by capital alpha characters. If sub-bullets under elements are required, they will be identified by lower-case roman numerals.</p>	<p>Article VII Structure of the Standing Rules</p> <p>Section 7 Organization 7.1 The organizational structure of the AMTA Virginia Chapter Standing Rules shall be in an outline form with left-justified numbered sections (Section 4), left-justified subsections with decimal numbers (Section 7, 6, etc.) and indented section and subsection elements identify by capital alpha characters. If sub-bullets under elements are required, they will be identified by lower-case roman numerals.</p>	<p>There are no proposed changes for Article VIII.</p>